



*Longwick-cum-Ilmer
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL MEETING HELD ON
TUESDAY 20th OCTOBER 2026 AT 7.30PM AT LONGWICK VILLAGE HALL**

PRESENT: Cllr Smith (Chairman), Cllr Livingston (Vice Chairman), Cllr Ayre, Cllr Gummer, Cllr Pennell, Cllr Greengrass, Cllr Atkinson, Cllr McIntosh and Cllr van Apeldoorn
Buckinghamshire Councillor: Cllr Hall and Cllr Walsh
Clerk: Tracey Martin
12 members of the public present at the start of the meeting

- A resident highlighted that a bus shelter is being installed in Monks Risborough for the Green Community Bus and asked whether a similar provision could be considered for Longwick. It was agreed that the Clerk would contact the Clerk at Princes Risborough Town Council to enquire about costings. **Action: Clerk**
- 107. WELCOME AND APOLOGIES FOR ABSENCE:** Cllr Smith welcomed all to the meeting.
- 108. DECLARATIONS OF INTEREST:** None received
- 109. APPROVAL OF MINUTES FROM THE PARISH COUNCIL MEETING HELD ON TUESDAY 15TH SEPTEMBER 2026:** Following a proposal by Cllr Atkinson seconded by Cllr Pennell a vote was taken and it was unanimously **resolved** by to approve the minutes and the minutes were signed.
- 110. TO CONSIDER ACTIONS FROM PREVIOUS MEETING:**
 - a. Legal matters (188): Clerk is progressing. **Action: Clerk**
 - b. Obtain quote for Meadle gate signage (36): The Clerk considered this closed as it was understood the quote was included in the Meadle Traffic Calming but will double check to confirm. **Action: Clerk**
 - c. Bus Service in parish (49c): Continue to try and progress **Action: All**
 - d. Apply for HGV Weight Restriction (58): 17th June 2026 the clerk enquired with Buckinghamshire Councillors who copied in their colleague. 13th July and 12th October 2026. Will be discussed under Buckinghamshire Council update.
 - e. Bell Crescent maintenance of land (86): The Clerk is having a meeting onsite to discuss. **Action: Clerk**
 - f. Creation Station (101): Book for October. This has been booked, action closed.
 - g. Remembrance Service (102) Cllr van Apeldoorn to arrange. An update will be received later in the meeting. Action closed.
 - h. Consider requirement for further surfacing improvements around playing field: Plans have been provided to Councillors for consideration and will be discussed later in the meeting. Action closed.
 - i. Cllr Smith requested the following actions be added to the list: Update from the Working Group exploring activity programmes for the Parish Council and Neighbourhood Plan Progression.
- 111. UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS:**
 - a. **Stockwell Lane:** A further incident was reported involving a car leaving the highway and ending up in the ditch at the dangerous bend. Cllr Hall reiterated concerns regarding the safety of this location and has requested that a formal safety audit of the bend be carried out.
 - b. **Bus Service:** Buckinghamshire Councillors will send through an email update. **Action: Buckinghamshire Cllrs**
 - c. **Planning and Emerging Local Plan:** The site proposed for large-scale development (expected to be submitted by December) is not allocated in the emerging Local Plan and the initial application is anticipated to be for outline planning permission only. It was reported that sewage treatment beds in Princes Risborough are being extended. The emerging Local Plan has been scheduled for a Buckinghamshire Council vote on 25 November 2026.
 - d. **HGV Weight Restriction:** The lack of response was due to a new Officer recently taking up the role. Buckinghamshire Councillors will share the details with the Clerk. **Action: Buckinghamshire Cllrs**
 - e. **Request for contacts for youth activities and school coordination:** Cllr Smith asked if the details had been sent to the Parish Council an action from 15/09/26 minute reference 92e. Cllr Walsh asked the Clerk to send a reminder email requesting the outstanding information. **Action: Clerk/Buckinghamshire Cllrs**
 - f. **Neighbourhood Plan:** Cllr Smith asked whether a meeting could be arranged with Officers to gain clarity on timescales and the process for updating the plan. Buckinghamshire Councillors confirmed that a meeting would be possible.

Cllr Walsh and Cllr Hall left the meeting at 7.54pm.

112. PLANNING - TO CONSIDER AND APPROVE COMMENTS:

PL/26/07943/VRG: Plots 4 & 5 & OS Parcel 8955 Askett Village Lane Askett: It was agreed to resubmit the Parish Council's original 2022 objection as no material changes have occurred.

Following a proposal by Cllr van Apeldoorn seconded by Cllr McIntosh and all in favour, it was **resolved** to approve the comment.

Change of status:

25/06402/OUT: OS Parcel 3623 Thame Road Longwick: Refused

113. PAYMENTS FOR APPROVAL OCTOBER 2026:

Payee	Net	VAT	Gross	Comment
Tracey Martin	£96.09		£96.09	Clerk Salary - Diff between S/O
HMRC	£120.20		£120.20	PAYE
Shield Maintenance	£169.22	£33.84	£203.06	Bin Emptying
P.A. Spittles	£245.00	£49.00	£294.00	Maintenance: Gate repairs
Blades Turfcare	£1,684.00	£336.80	£2,020.80	Grass cutting (one cut not required and held in credit)
Thomas Design	£259.00		£259.00	NP
Zempler	£205.57		£205.57	Reinstate Balance
Camsec	£453.00	£90.60	£543.60	CCTV remote access

The Clerk reported that although Camsec have installed the equipment for remote access, problems are still being experienced so the payment will be held until the issue is rectified.

Following a proposal by Cllr Ayre seconded by Cllr Smith it was **resolved** by all those present to approve the payments.

Zempler Card Payments:

GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
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Directs Debits and Standing Orders:

Tracey Martin	£700.00		£700.00	S/O Clerk Salary
Tracey Martin	£26.00		£26.00	Home Allowance
EDF	£21.82	£1.09	£22.91	Electricity
Nest	£50.71		£50.71	Pension Contribution
Lloyds	£4.25		£4.25	Monthly bank charge

Receipts:

Flo Jo	£30.00		£30.00	Playing field usage
Flo Jo	£80.00		£80.00	Playing field usage

114. TO NOTE QUARTER 2 ACCOUNTS:

- Following a proposal by Cllr Pennell seconded by Cllr van Apeldoorn and all in favour it was **resolved** to accept the Quarter 2 accounts. Cllr Ayre will inspect the Quarter 2 accounts and report back at the next meeting. **Action: Cllr Ayre**
- The Clerk reported that Oxford Diocese has confirmed the solar-panel works are scheduled for October. Once the works are completed they will provide the required evidence after which the Clerk will add the grant payment to the payment schedule.
- Cllr Ayre confirmed that she had carried out the Quarter 1 check of accounts and they had been signed off.

- 115. TO CONSIDER QUOTE FOR AN ADDITIONAL CCTV CAMERA:** Following a proposal by Cllr Livingston seconded by Cllr Atkinson a vote was taken and with all in favour it was **resolved** to approve the quote from Camsec at a cost of £1678.02 + VAT payable from CIL funds. Clerk to arrange. **Action: Clerk**
- Discussions were also held on repositioning the existing cameras when the new camera is installed to avoid duplication. Clerk will arrange when new camera is installed. **Action: Clerk**

- 116. TO RECEIVE AN UPDATE ON THE REMEMBRANCE SERVICE PLANS:** Cllr van Apeldoorn reported on the plans which will be as per previous year.

117. **TO CONSIDER INSTALLATION OF SPEED SURVEY MONITORS TO PROVIDE DATA TO FORM PART OF NEIGHBOURHOOD PLAN AND TO SUPPORT ACTION ON SPEED CALMING MEASURES IN THE VILLAGE:** Following a proposal by Cllr Livingston seconded by Cllr Smith and with all Councillors in favour it was **resolved** to approve 3 locations at a cost of £2473.80 + VAT.
- a. Proposed locations (subject to Buckinghamshire Council approval) will be agreed via email. Cllr Livingston will coordinate this and advise the Clerk once agreed **Action: Cllr Livingston**
 - b. When the locations have been agreed the Clerk will liaise with Buckinghamshire Council for the installation. **Action: Clerk**
 - c. Cllr Smith reported that the Logs are willing to undertake sessions to count cars in the Parish. Questions were raised about whether the data can be used. Clerk will enquire. **Action: Clerk**
 - d. Discussions were also held on Speedwatch. The Clerk confirmed that the training links are available on the Parish Council website. Once training is completed, volunteers should contact the Clerk, who will put them in touch with the coordinator although a new coordinator may be required.
118. **TO CONSIDER AND AGREE ON THE SPECIFICATION FOR EXTENDING THE FOOTPATH AROUND THE PLAYING FIELD AND HARD STANDING AREA:** Discussions took place on the proposed plans and specifications which had been circulated ahead of the meeting. Cllr McIntosh and Cllr Livingston will obtain costings for the next meeting. **Action: Cllr McIntosh / Cllr Livingston**
119. **TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND/OR ISSUED BY THE PARISH COUNCIL:**
- a. A complaint regarding noise from the MUGA had been received. The Clerk had advised that the resident needs to report noise complaints to Thames Valley Police at the time it is happening.
 - b. A request for additional lighting around the playing field had been received: Discussions were held. Councillors agreed not to pursue this due to dark-skies considerations; however, two councillors were in favour of exploring options and may request an agenda item if they wish to take this further.
 - c. A resident had submitted a written statement and requested that it be read out at the meeting. As the item was not on the agenda and the statement contained personal opinions, Cllr Smith reported the correspondence rather than reading it in full.
120. **TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:**
- a. Cllr Gummer and Cllr Smith met with Longwick Lions for an update. They reported that the club is now oversubscribed, and this has highlighted a potential interest in starting a younger team, which would require relocating pitches and securing additional funding which they are exploring.
 - b. Cllr Livingston provided an update on the planning committee meeting which he had attended.
121. **TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING:** The next Parish Council Meeting will take place on Tuesday 16th November 2026 at 7.30pm at Longwick Village Hall.

There being no further business the meeting closed at 9.02pm

Chair..... Date.....